

# WORKSHOPS

**SESSION I: 7:45 pm**

**SESSION II: 8:40 pm**

**Mike Gimbel/Maryland addiction  
Recovery Center**

**Discussion on the current drug scene in  
Baltimore County and information on  
resources for parents**

**PTA Advocacy;**

**Let Your Voice Be Heard**  
*All board members are welcome.*  
*All advocacy chairs should attend*

**Committees:**

***Running a PTA Committee***  
*All board members are welcome.*  
*All committee chairs should attend.*

**PTA Websites, e-communication  
and Social Media**  
*All board members are welcome.*

**PTA Bylaws/Secretary**

***Understanding and Reviewing Your  
Bylaws and the Role and responsibility  
of the Secretary***

**SPECIAL 90 MINUTE SESSIONS: begins at 7:45 pm**

**President Forum and Leadership discussion**  
**Open discussion about running a PTA**

**Treasurer's Workshop**

Learn the fundamentals of managing financial matters for your PTA/PTSA. Review procedures for creating a budget, preparing monthly reports, keeping accurate records and auditing financial records. Receive answers to your money management and incorporation questions.

**Treasurers**